

2024-2025 V5 VERIFICATION WORKSHEET - INDEPENDENT STUDENT

STUDENT NAME: _____ BMCC ID: _____

Your Free Application for Federal Student Aid (FAFSA®) was selected for review in a process called “Verification.” In this process, the Financial Aid Office will compare information from your FAFSA® with the financial aid documents you provide and make any necessary corrections. Corrections may affect your eligibility for aid. Complete this form based on the information you provided on your 2024-2025 FAFSA®.

PART 1: Household Size

In the table below, list the people in your household. Include:

- Yourself (the student),
- Your spouse, if married,
- Your children, or your spouse’s children,
 - if you or your spouse will provide more than half of the children’s support from July 1, 2024 through June 30, 2025 even if a child does not live with you;
- Other people (additional documentation may be needed),
 - if they now live with you, **AND**
 - you or your spouse provide more than half of the other person’s support, **AND**
 - will continue to provide more than half of that person’s support through June 30, 2025.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Household Member’s Full Name	Age	Relationship to you	College <small>(If they will be enrolled at least half time during 2024-2025 in a certificate or degree program. Do not list a college for parents.)</small>
		<i>Self</i>	<i>BMCC</i>

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

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STUDENT NAME: _____ BMCC ID: _____

PART 2: For Tax Filers

STUDENT	Choose ONLY one selection from Section A or Section B.	SPOUSE
	SECTION A	
<input type="checkbox"/>	You consented and authorized the use of the IRS Direct Data Exchange (DDX) to transfer 2022 Federal Tax Information in to your FAFSA®.	<input type="checkbox"/>
<input type="checkbox"/>	You are unable to use the DDX but you are attaching a 2022 IRS Tax Return Transcript (TRT), or a SIGNED copy of your 2022 Federal Income Tax Return (Form 1040) with applicable schedules. <i>Please block any personal information (ex. social security numbers, addresses, bank account information) when sending forms.</i>	<input type="checkbox"/>
<input type="checkbox"/>	You will provide a 2022 IRS Tax Return Transcript or a SIGNED copy of your 2022 Federal Income Tax Return (Form 1040) with applicable schedules later. <i>Please block any personal information (ex. social security numbers, addresses, bank account information) when sending forms.</i> **Please note that your file will not be considered complete until the TRT is received.**	<input type="checkbox"/>
<input type="checkbox"/>	You did not earn income during 2022; or you earned income but you were not required to file a 2022 income tax return. Please skip to PART 3.	<input type="checkbox"/>
	SECTION B	
<input type="checkbox"/>	You have filed a 2022 Amended Federal Income Tax Return (Form 1040X). Attach: <ul style="list-style-type: none"> • A SIGNED copy of the 2022 Form 1040X filed; AND • A SIGNED copy of your original 2022 Federal Income Tax Return (Form 1040) with applicable schedules, or 2022 IRS Tax Return Transcript. <i>Please block any personal information (ex. social security numbers, addresses, bank account information) when sending forms.</i>	<input type="checkbox"/>
<input type="checkbox"/>	You have filed a 2022 Application for Extension granted by the IRS. Attach: <ul style="list-style-type: none"> • IRS's approval extension beyond the automatic 6-month extension; AND • A signed statement listing all sources of 2022 income with amount from each source: AND • A copy of the IRS Form W-2 for each source of employment income received in 2022; AND • <i>If self-employed</i>, a signed statement certifying the amount of the individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2022. 	<input type="checkbox"/>
<input type="checkbox"/>	You are a victim of IRS Tax-Related Identity Theft. Attach: <ul style="list-style-type: none"> • A Tax Return DataBase View (TRDBV) Transcript obtained from the IRS, OR your 2022 IRS Income Tax Return information; AND • A statement signed and dated by the tax filer that they were a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft. 	<input type="checkbox"/>
<input type="checkbox"/>	You have filed 2022 taxes with a foreign country. Attach: <ul style="list-style-type: none"> • A SIGNED copy of the 2022 foreign income tax return; OR • A transcript obtained from foreign government that includes all of your income and information required for 2022. The transcript must be signed and translated. <i>Please block any personal information (ex. social security numbers, addresses, bank account information) when sending forms.</i>	<input type="checkbox"/>

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STUDENT NAME: _____ BMCC ID: _____

PART 3: Non-Tax Filers Only

STUDENT		SPOUSE
<input type="checkbox"/>	<p>You did not earn income during 2022 and did not file a 2022 income tax return.</p> <ul style="list-style-type: none"> Please provide an explanation of how you met your living expenses for 2022. If more space is needed, provide a separate page with the student's name and ID number at the top. <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<input type="checkbox"/>
<input type="checkbox"/>	<p>You earned income but you were not required to file a 2022 income tax return.</p> <ul style="list-style-type: none"> <u>Student</u> must submit copies of all 2022 W-2s, OR a copy of 2022 IRS Wage and Income Transcript; AND list each employer and income below. <u>Parents</u> must submit copies of all 2022 W-2s, OR a copy of 2022 IRS Wage and Income Transcript, AND a signed and dated statement certifying you have not filed and are not required to file a 2022 tax return; AND list each employer and income below. 	<input type="checkbox"/>

List all the sources of 2022 Income

STUDENT - Employer's Name	W-2 provided?	Total \$ Earned	SPOUSE - Employer's Name	W-2 provided?	Total \$ Earned

PART 4: Certification and Signature (for Parts 1, 2, and 3)

By signing below, I certify that all of the information reported is complete and correct.

Student Signature: _____ Date: _____
(Digital or typed signatures will *not* be accepted.)

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

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STUDENT NAME: _____ BMCC ID: _____

PART 5a: Verification of Identity and Statement of Educational Purpose (to be signed in person at BMCC)

You must appear **in person** at Blue Mountain Community College to verify your identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. BMCC will maintain a copy of your photo ID annotated with the date it was received and the name of the BMCC staff member authorized to collect it.

In addition, you must complete and sign, **in the presence of the BMCC staff member**, the following:

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of
(print student’s name)

Educational Purpose and that the Federal Student Financial Assistance I may receive will only be used for educational purposes and to pay the cost of attending Blue Mountain Community College for the 2024-2025 academic year.

Student Signature: _____ Date: _____

To be completed by BMCC Service Center Specialist or staff member:

Government Issued Photo ID: _____
(ID Type) *(Number)*

BMCC Staff Name: _____ Date: _____
(staff name printed)

BMCC Staff Signature: _____

Service Specialist or staff member: please attach copy of Photo ID with date received and your name on it.

If you cannot appear in person, please use the following page, which must be completed and signed in the presence of a Notary (who must also review your valid government-issued photo identification).



STUDENT NAME: _____ BMCC ID: _____

PART 5b: Verification of Identity and Statement of Educational Purpose (use this section if you cannot appear in person at BMCC)

If you live outside Umatilla or Morrow Counties, or otherwise cannot appear in person, please use this page, which must be completed and signed in the presence of a Notary (who must also review your valid government-issued photo identification).

If you are unable to appear in person at Blue Mountain Community College to verify your identity, **you must provide:**

(a) A **copy** of an unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; **and**

(b) The **original** notarized Statement of Educational Purpose provided below **MUST** be completed in **BLUE INK.**

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational
(print student's name)

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Blue Mountain Community College for 2024-2025.

Student Signature: _____ Date: _____

BMCC Student ID # _____

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me _____,
(Date) *(Notary's name)*

personally appeared, _____, and proved to me on
(Printed name of signer)

basis of satisfactory evidence of identification _____ to be
(Type of unexpired government-issued photo ID provided)

the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
(Notary Signature) *(seal)*

My commission expires on _____
(Date)

It is the policy of the Blue Mountain Community College Board of Education and School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the BMCC Title IX Coordinators Room M-12 Morrow Hall, Blue Mountain Community College, 2411 NW Carden, Pendleton, OR 97801, Phone: 541-278-5947. Email: hr@bluecc.edu. For hearing impaired assistance please call Oregon Relay at 7-1-1.